

CONTRA COSTA COLLEGE
Classified Senate Council Minutes

Date: Thursday, September 03, 2015

Time: 12:30 – 1:30 p.m.

Location: HS-1

Item	Discussion	ACTION ITEMS
1. Call to Order with Introduction of Guests	Meeting called to ordered at 12:38pm	
2. Consent Agenda Action Items	None	<ul style="list-style-type: none"> • No action items
3. Non-Consent Agenda Action Items	None	<ul style="list-style-type: none"> • No action items
4. Information/Discussion		
a. Shared Governance: Committees, Program Review –Validation Teams	<p>Erika reminded members they can still volunteer to be part of the validations teams, it is part of shared governance.</p> <p>Michael Peterson announced that the validation reports must be turned in by October 2, 2015.</p>	<ul style="list-style-type: none"> • No action items
b. Classified Representation for Budge Committee (replacement of Seti and Erika) and Safety Committee (Jim Gardner)	<p>The following members volunteered to be the Classified representatives at committees:</p> <p>Jim Gardner - Safety Committee and Sustainability Committee.</p> <p>Jackie Lopez- Budget Committee</p> <p>Maritza Guerrero - Operations Committee and Planning Committee</p> <p>Lorena Cortez – Will be substitute for Kelly Ramos at the Planning Committee on September 5, 2015.</p> <p>All classified representatives must report on committees at Classified Senate Council.</p>	<ul style="list-style-type: none"> • Send an email to Michael Peterson with classified representatives for committees. (Erika)

<p>c. Colleague Workshop (Jaqueline Lopez)</p>	<p>Jackie will be conducting colleague workshop on September 10, 2015. She will review the short cuts and basic colleague information. Specific request like budgets or requisitions need an appointment scheduled.</p>	<ul style="list-style-type: none"> • No action items
<p>d. Spa Day (Kelly Ramos)</p>	<p>Workshop suggestions for Spa & Wellness day:</p> <ul style="list-style-type: none"> • Massages • Manicures • Waxing/Threading • Make overs • Chackra • Yoga • Nutritionist • Dr. Koko • Mindfulness • Gift bags for attendees • Health insurance representatives 	<ul style="list-style-type: none"> • Send out email to all members with list of workshops available. (Kelly) • Workshop options and prices will be added to next meeting's agenda (Kelly) • Talk to Joy S. about open enrollment (Kelly)
<p>e. Flag at new College Center (Jim Gardner)</p>	<p>Jim Gardner has proposed for classified to give the fits of a college fag for new Freedom Speech Plaza. He will be bring this proposal to shared governance committees. The cost of the pole and flag could be shared with other groups on campus. Some of the flags that could be displayed would be, the college flag, departments, San Pablo etc.</p> <p>The idea has positive feedback from members. A suggestion from Ashley Patterson is to have consistency in marketing.</p> <p>Jacqueline Lopez is currently working with Tim Gleason, design & media specialist on school banners. These banners would go on light post throughout the entire campus advertising various departments, school clubs, degrees, etc.</p>	
<p>f. Fall Semester Events (Kelly Ramos)</p>	<p>Members will start to think about ideas for winter retreat. A question posed to the members is whether the retreat will be just classified or a</p>	

	collaboration with management and/or faculty.	
g. Classified Branding Merchandise (Erika Greene)	Tabled for next meeting.	<ul style="list-style-type: none"> Add to next meeting's agenda (Erika)
h. Kay Armendarez Award Update	Marykate reported that the form has been made available on online thanks to Evren Gurson. Only CCC staff classified have access. Classified and Hourly can be nominated.	
5. Senate President Reports (Erika Greene)		
a. District Governance Council; Security Camera Policy and Procedure	<ul style="list-style-type: none"> Security camera policy and procedure: Currently the policy language is being reviewed. Updated student worker policy A task force is being created to address incarcerated population. 	
b. Budget Committee	<ul style="list-style-type: none"> Box 2A and Resource Allocation 	
6. Standing Committee Reports	None	
7. College Committee Reports	None	
8. Open Discussion	None	
9. Adjournment	Meeting adjourn at 1:37pm	